

GOODWILL EDUCATES, INC.

STANDARD OPERATING PROCEDURE

DEPARTMENT: Board of Directors
SUBJECT: Electronic Participation Policy
DATE: June 5, 2024

The purpose of the Electronic Participation Policy is to allow the Board of Directors of Goodwill Educates, Inc. to avail itself of legislation passed by the Indiana General Assembly permitting governing bodies of charter schools to participate in meetings electronically. This allows board members greater flexibility to attend and participate in Goodwill Educates, Inc. board meetings.

1. Board members are encouraged to physically attend Goodwill Educates, Inc. meetings. Absent exceptional circumstances, each board member is limited to electronically attending no more than two (2) meetings per year. This policy endeavors to balance convenience and greater membership participation with operational quality.
2. At least two (2) board members must be physically present at the designated meeting site on the date of a scheduled meeting in order for a meeting to occur. A majority of board members must be present, either physically or electronically, in order for a quorum to be present.
3. The President and the President's Executive Assistant are responsible for supervising and coordinating electronic participation in meetings by board members. All requests to participate electronically must be submitted by email to the Executive Assistant with a copy to the President no later than three (3) days in advance of the meeting. All requests must be approved by the President.
4. A board member participating via electronic means may do so by telephone, computer, video conferencing, or any other method of communication that allows for simultaneous communication and is capable of being recorded by members of the public.
5. A board member appropriately participating via electronic means is considered present at the meeting, is counted for quorum purposes, and may vote at the meeting.
6. A board member participating via electronic means pursuant to this policy is not required to do so in a setting that is open to the public, e.g., a duly noticed executive session. This policy does not create a right for the public to observe and record an executive session of the board conducted pursuant to Ind. Code Sections 5-14-1.5-6.1, or any other applicable law.
7. Where at least one (1) board member is participating by electronic means, all

votes must be taken by roll call.

Per Ind. Code Section 5-14-1.5-3.6, this policy will be posted on the Goodwill Educates, Inc. (The Excel Center Evansville Southeast) website.


President