

**GOODWILL EDUCATES, INC., OPERATING
THE EXCEL CENTER® EVANSVILLE SOUTHEAST
BOARD OF DIRECTORS MEETING
August 21, 2025**

The Board of Directors of The Excel Center® Evansville Southeast met on August 21, 2025 at 10:00 a.m. in the Boardroom of Goodwill Corporate Headquarters at 5001 Washington Avenue, Evansville, IN.

Board members present:

Cheryl Kuchna, Chair
Jared McIntosh
Carlada Patterson, Vice Chair
Connie Ralph, President
Michelle Ramacciotti
Amanda Simmons, Treasurer
Michael West, Secretary

Staff present:

Kim Bassett
David Blaize
Morgan Lange
Tristan Macon
Brandy Smith

Cheryl Kuchna called the meeting to order at 10:00 a.m. Roll call was taken. All Board members were physically present.

There was no public comment.

The minutes of the June 19, 2025 Board meeting were reviewed. On a motion by Jared McIntosh, seconded by Michelle Ramacciotti, the minutes were approved as written. A roll call vote was taken, all members voted affirmatively to approve the meeting minutes.

Amanda Simmons presented the treasurer's report for June 2025. Total revenue through June was \$2,164,288.36 with total expenses of \$1,692,2821.94 for a net operating income of \$472,006.40. Accounts Payable Voucher Registers for May and June were reviewed. The May 2025 Debt Service Ratio was 1.69, which triggered a loan payment in June 2025 to EGI per the loan agreement. Auditors from Kemper CPA Group LLC are currently conducting the 2025 independent audit. On a motion by Jared McIntosh, seconded by Michelle Ramacciotti, the treasurer's report was approved. A roll call vote was taken, all members voted unanimously to approve the treasurer's report. The report will be filed for audit.

Next Tristan Macon reviewed the Accountability Indicator Scorecard. Out of the seven metrics only one did not meet the target. Enrollment Variance was 80% compared to the ICSB Target of 95% as there were no students present during the summer break in July.

David Blaize presented the director's report. The enrollment goal for SY 2025-2026 is 220; there are currently 217 students. As many as 60 students could graduate in December. Commencement will be at Old National Events Plaza on December 12th. Lastly, David reviewed retention and productivity metrics.

The Board reviewed five new Standard Operating Procedures (SOPs) for Cash Handling, Inventory Control, Procurement Standards, Sex Offender Registry for Students, and Lottery Selection Process. After discussion, on a motion by Jared McIntosh, seconded by Carlada Patterson, the five new SOPs were approved. A roll call vote was taken; all members voted unanimously to approve the five new SOPs.

Brandy Smith reported that the director's performance appraisal was completed in June with the director receiving a 4% wage increase. The 4% increase was approved in the 2025-2026 budget and became effective August 1st. After discussion, upon a motion by Jared McIntosh, seconded by Michelle Ramacciotti, the Board approved the completed director's review and wage increase. A roll call vote was

taken, and all members voted to approve the motion. In 2026, the director's performance appraisal will be reviewed during an executive session of the June Board meeting.

Updates were provided on the CSP, EPN, and CenterPoint grants detailing compliance, documentation, and utilization of funding. CSP grant monitors will visit August 27th. Additional grants will be sought to bridge the gap between the State funding received and the cost of certifications and equipment to ensure students reach their goals. An SOP is necessary regarding certification approvals, fees, and equipment provided to students by Goodwill Educates, Inc.

The next Goodwill Educates, Inc. Board of Directors meeting is scheduled for December 4, 2025 at 10:00 a.m. in the Boardroom at Goodwill Corporate Headquarters with a Microsoft Teams option. However, Board members were advised to "save the date" for a tentative Board meeting on October 16th at 10:00 a.m. in the event the fall count yields a 10% variance compared to budget, in which case the budget will need to be modified.

Respectfully submitted,

A handwritten signature in black ink that reads "Michael J. West". The signature is written in a cursive style with a large, prominent "M" and "W".

Michael J. West
Secretary