

**GOODWILL EDUCATES, INC., OPERATING  
THE EXCEL CENTER® EVANSVILLE SOUTHEAST  
BOARD OF DIRECTORS MEETING  
June 19, 2025**

The Board of Directors of The Excel Center® Evansville Southeast met on June 19, 2025 at 10:00 a.m. in the Boardroom of Goodwill Corporate Headquarters at 5001 Washington Avenue, Evansville, IN.

**Board members present:**

Cheryl Kuchna, Chair  
Jared McIntosh  
Carlada Patterson, Vice Chair  
Connie Ralph, President  
Michelle Ramacciotti  
Amanda Simmons, Treasurer  
Michael West, Secretary

**Staff present:**

Kim Bassett  
David Blaize  
Tristan Macon  
Brandy Smith

Cheryl Kuchna called the meeting to order at 10:00 a.m. Roll call was taken. All Board members were physically present.

There was no public comment.

The minutes of the April 28, 2025 Board meeting were reviewed. On a motion by Jared McIntosh, seconded by Michelle Ramacciotti, the minutes were approved as written. A roll call vote was taken, all members voted affirmatively to approve the meeting minutes.

Amanda Simmons presented the treasurer's report for April 2025. Total revenue through April was \$175,421.76 with total expenses of \$213,045.82 for a net operating income of (37,624.06). Accounts Payable Voucher Registers for January, February, March and April were reviewed. The Kemper CPA Group LLC Audit Engagement letter was included in the Board meeting packet. The engagement letter included fees and expectations for the 2025 audit. The Board of Directors acknowledged receipt of the Kemper audit engagement letter. On a motion by Jared McIntosh, seconded by Michelle Ramacciotti, the treasurer's report was approved. A roll call vote was taken; all members voted unanimously to approve the treasurer's report. The report will be filed for audit.

Next Tristan Macon gave a detailed overview of the proposed 2025-2026 school year budget. After discussion, on a motion by Michelle Ramacciotti, seconded by Jared McIntosh, the budget was approved. A roll call vote was taken; all members voted unanimously to approve the 2025-2026 school year budget.

Tristan reviewed the Accountability Indicator Scorecard, a dashboard summary of progress toward meeting ICSB targets. Credit was given to Ryan Preston who suggested the dashboard in his School Finance Training which Board members attended on April 17, 2025.

David Blaize presented the director's report. Term 5 enrollment is 168 students, with 38 new students and three withdrawn. One additional student graduated at the end of Term 4 for a total of 19 graduates. Total students served in the 2024-2025 school year was 335. Three new staff have been hired and five more have signed offer letters and will start July 21<sup>st</sup>. Lastly, The Excel Center leaders chose student retention as the focus for improvement in the coming school year.

The Board reviewed three new Standard Operating Procedures (SOPs) regarding Capital Assets, Materiality Threshold, and Retirement Plans. After discussion, on a motion by Carlada Patterson, seconded by Michelle Ramacciotti, the three new SOPs were approved. A roll call vote was taken; all members voted unanimously to approve the three new SOPs.

The Board reviewed revisions to ten current SOPs for Professional Liability Coverage, Company Credit Cards, Drug and Alcohol Abuse, Staff Evaluation Plan, Paid Time Off, Safety, Cell Phone, Academic Engagement, Student Grievance/Complaint, and Driving on The Excel Center Business. After discussion, on a motion by Carlada Patterson, seconded by Jared McIntosh, the revisions to the ten SOPs listed above were approved. A roll call vote was taken; all members voted unanimously to approve the revisions to the SOPs.

The Board then reviewed the Employee Handbook which has been revised. On a motion by Jared McIntosh, seconded by Michelle Ramacciotti, the revised employee handbook was approved. A roll call vote was taken, all members voted affirmatively to approve the revised employee handbook. The revised Student Handbook was also reviewed. Changes include a clarification that sex offenders are not permitted to enroll in accordance with Indiana code. After discussion, on a motion by Carlada Patterson, seconded by Michelle Ramacciotti, the revised student handbook was approved. A roll call vote was taken, all members voted affirmatively to approve the revised student handbook.

Upon a motion made by Michelle Ramacciotti, seconded by Jared McIntosh, and after discussion, the Board of Directors of Goodwill Educates, Inc., approved a motion authorizing the Human Resources Department of Evansville Goodwill Industries, Inc., to hire school employees without prior Board approval. A roll call vote was taken and the motion was unanimously approved.

As there was no further business the meeting was adjourned at 10:55 a.m. The next Goodwill Educates, Inc. Board of Directors meeting is scheduled for August 21, 2025 at 10:00 a.m. in the Boardroom at Goodwill Corporate Headquarters with a Microsoft Teams option.

Respectfully submitted,



Michael J. West  
Secretary