

**GOODWILL EDUCATES, INC., OPERATING  
THE EXCEL CENTER® EVANSVILLE SOUTHEAST  
BOARD OF DIRECTORS MEETING  
May 16, 2024**

The Board of Directors of The Excel Center Evansville Southeast met on May 16, 2024 at 11:00 a.m. in Goodwill's headquarters at 500 S. Green River Road, Evansville, IN.

Board members present:

Cheryl Kuchna, Chair  
Jared McIntosh  
Carlada Patterson, Vice Chair  
Connie Ralph, President  
Michelle Ramacciotti  
Amanda Simmons, Treasurer  
Michael West, Secretary (remote)

Staff present:

Kim Bassett  
David Blaize  
Morgan McCray  
Juanita Rager  
Brandy Smith

Board Chair Cheryl Kuchna called the meeting to order at 11:00 a.m. Roll Call was taken. Carlada Patterson was not present for roll call but arrived at 11:07 a.m.

There was no public comment.

Cheryl welcomed the new Director of The Excel Center, David Blaize. He replaced Nicole StClair who left the position earlier this month.

On a motion by Jared McIntosh, seconded by Michelle Ramacciotti, the minutes of the April 18, 2024 Board meeting were approved as written. A roll call vote was taken, all members present voted affirmatively to approve the meeting minutes.

Amanda Simmons presented the treasurer's report for April 2024. Total revenue for April is \$34,029.06 with total expenses of \$25,615.62 for a net income of \$8,413.44. On a motion by Michelle Ramacciotti, seconded by Jared McIntosh, the treasurer's report was approved. A roll call vote was taken; all members present voted unanimously to approve the treasurer's report. The report will be filed for audit.

Amanda reported that Goodwill Educates, Inc. has officially been classified as a 501(c)(3) tax exempt organization by the IRS.

Next Amanda reviewed insurance policies and coverages. The GEI policies were Educator's Legal, Crime, and Worker's Compensation. EGI covers the expense for the Builders Risk policy for The Excel Center renovations. The Commercial policy and Cyber policy cover both EGI and GEI. Per the ICSB, GEI does not need a cash bond since EGI's Crime policy has \$1M coverage.

David Blaize gave the Director's Report. There are 136 student enrollments. Open staff positions include math teacher and coach. The Excel Center staff has a team building opportunity coming up when they attend a full week of training together in June.

The Board reviewed the Services Agreement between EGI and GEI, created to define the roles of the organizations and explain the relationship between the two separate entities. The agreement contains the schedule of fees for services EGI provides to GEI. After discussion, on a motion by Jared McIntosh, seconded by Michelle Ramacciotti, the Services Agreement was approved. A roll call vote was taken, and all members present voted affirmatively to approve the Services Agreement.

Next the revised 2024-2025 School Calendar was reviewed. The school closing dates for the holidays Thanksgiving 2024, Good Friday 2025, and Fourth of July 2025 were corrected. On a motion by Michelle Ramacciotti, seconded by Carlada Patterson, the revised 2024-2025 School Calendar was approved. A roll call vote was taken; all members present voted affirmatively to approve the calendar.

The Student Handbook which had been emailed to Board members prior to the meeting was reviewed. The handbook will be available electronically, and students will sign an electronic receipt acknowledgment. A print copy of the handbook will also be distributed to each student. On a motion by Carlada Patterson, seconded by Michelle Ramacciotti, the Student Handbook was approved. A roll call vote was taken; all members present voted affirmatively to approve the handbook.

Then GEI's Standard Operating Procedures were reviewed. The SOPs which had been emailed to Board members prior to the meeting included:

- Student Code of Conduct Contract
- Student Academic Engagement
- Student Grievance/Complaint
- Student Discipline
- Insurance Coverage
- Non-Discrimination Policy
- Family Educational Rights and Privacy Act of 1974 (FERPA)
- Gift Acceptance
- Professional Liability Coverage
- Drug and Alcohol Abuse Policy
- Records Retention and Destruction
- Whistleblower Policy

On a motion by Jared McIntosh, seconded by Carlada Patterson, all SOPs were approved. A roll call vote was taken, and all members present voted affirmatively to approve the SOPs.

Upon a motion made by Carlada Patterson and seconded by Michelle Ramacciotti, and after discussion, the Board of Directors of Goodwill Educates, Inc. unanimously approved the following:

“BE IT RESOLVED, that the President of Goodwill Educates, Inc. is hereby authorized and directed to negotiate, execute, and deliver contracts, agreements, and other documents on behalf of the company, including but not limited to contracts with clients, vendors, service providers, and partners, in the ordinary course of business. The President shall have the authority to sign such contracts and to take any actions necessary or appropriate in connection therewith. The President is further authorized to delegate signing authority to designated officers or employees, as deemed necessary, provided such delegation is consistent with the company's policies and procedures.”

Next, Connie Ralph gave the New Building Update. Renovations are progressing. The contractor's deadline for completion is July 31. GEI staff met with Patricia Jackson of

CenterPoint at 5001 Washington Avenue on May 15 for a check presentation ceremony. CenterPoint donated \$85,000 to The Excel Center. Local news media attended and a tour of the building followed. The Excel Center renovation is coming along well and furniture will be purchased in preparation for the August 26 school opening day.

During the open forum Morgan McCray distributed tickets to the Evansville Otters' Nonprofit Night to be held June 22, 2024. Goodwill will receive a \$1 donation for each ticket redeemed at that game.

As there was no further business the meeting was adjourned at 11:34 a.m. The next Goodwill Educates, Inc. Board of Directors meeting is scheduled for June 20, 2024 at 10:00 a.m.

Respectfully submitted,

A handwritten signature in black ink that reads "Michael J. West". The signature is written in a cursive style with a large initial "M".

Michael J. West  
Secretary