

**GOODWILL EDUCATES, INC., OPERATING
THE EXCEL CENTER® EVANSVILLE SOUTHEAST
BOARD OF DIRECTORS MEETING
February 15, 2024**

The Board of Directors of The Excel Center Evansville Southeast met on February 15, 2024 at 10:01 a.m. in Goodwill's headquarters at 500 S. Green River Road, Evansville, IN.

Board members present:

Cheryl Kuchna, Chair
Jared McIntosh
Connie Ralph, President
Michelle Ramacciotti
Amanda Simmons, Treasurer
Michael West, Secretary

Board member absent:

Carlada Patterson, Vice Chair

Staff:

Kim Bassett
Juanita Rager
Brandy Smith
Nicole StClair

Board Chair, Cheryl Kuchna, called the meeting to order at 10:01 a.m. Roll Call was taken; all board members in attendance were physically present. Carlada Patterson was absent.

There was no public comment.

On a motion by Michelle Ramacciotti, seconded by Jared McIntosh, the minutes of the December 7, 2023 Board meeting were approved as written. A roll call vote was taken, all members present voted affirmatively to approve the meeting minutes.

Amanda Simmons presented the treasurer's report for January 2024. Total revenue for January is \$6,616.00 with total expenses of \$7,694.61 for a net income of (\$1,078.61). The treasurer's report will be filed for audit.

Next, Board members welcomed Nicole StClair, Director of The Excel Center, who was hired on January 2, 2024. For her first director's report she prepared a slideshow of activity in the first six weeks of the year:

- Community partnerships are being established.
- The employee handbook and student handbook have been completed and are ready for review by Human Resources and Legal.
- Interviews are underway for five lead positions.

Amanda Simmons then reviewed an Internet Safety SOP for CIPA. The purpose of the SOP is to ensure GEI adheres to the requirements of the Children's Internet Protection Act (CIPA) which safeguards students from harmful online content. On a motion by Jared McIntosh, seconded by

Michelle Ramacciotti, the Internet Safety CIPA Compliance SOP was approved. A roll call vote was taken, all members present voted unanimously to approve the SOP.

In the Recruiting update Connie Ralph reiterated that GEI and HR staff are currently in the process of interviewing prospects for five lead positions including the student recruiter.

Connie then gave an update on renovations at 5001 Washington Avenue. Walls are up and infrastructure work is underway. The project has a July 31 completion date.

As there was no further business the meeting was adjourned at 10:41 a.m.

Respectfully submitted,

A handwritten signature in black ink that reads "Michael J. West". The signature is written in a cursive style with a large, stylized 'M' and 'W'.

Michael J. West
Secretary